Government of Karnataka

BANGALORE DEVELOPMENT AUTHORITY

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TENDER DOCUMENT

("Two-Cover" System, through e-Procurement only)

"Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority"

Tender No.: BDA/IT-Reform/2026-27/IND0001
Date of Floating: 20-July-2026

The Commissioner
Bangalore Development Authority, Bengaluru – 560020

Section I: Invitation for Bids (IFB)

Tender for the "Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority"

("Two-Cover" System, through e-Procurement only)

Tender Number:	**BDA/IT-Reform/2026-27/IND0001**
Date of Floating Tender on e-Procurement Portal:	20-July-2026
Date and Time of Pre-bid Meeting:	Refer E-Procurement Portal
Last Date and Time to Submit Bid through E-Procurement Portal:	29-July-2026 at 5.30 PM
Date and Time for Opening of Technical Bids on E-Procurement Portal:	Refer E-Procurement Portal
Date and Time for Opening of Commercial Bids on E-Procurement Portal:	Will be intimated to the shortlisted / technically qualified Bidders.
Place of Opening of Bids:	The Head of IT-Reform, Head Office – BDA, Kumara Park West, T. Chowdaiah Road, Bengaluru – 560020.

1. The Bangalore Development Authority (BDA) invites e-tenders through the e-Procurement platform of the Government of Karnataka (KPPP) from eligible bidders for the Supply, Installation, Configuration, Commissioning and Onsite Warranty of IT Equipment comprising All-in-One Desktop Computers, USB Headsets and Printers (Laser MFP and Colour Ink-Tank). The item-wise requirement is detailed in Table 1 (Annexure A) and Section V — Schedule of Requirements.

Table 1 — Item Summary (Annexure A)

Sl. No.	Item	Qty	Technical Specification
1	All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 16 GB RAM, 512 GB SSD	32	TS-1
2	USB Headset with Noise-Cancelling Microphone	30	TS-2
3	Laser MFP Printer — A4 Black & White (Print / Copy / Scan)	5	TS-3
4	Colour Ink-Tank Printer — A4 Wi-Fi All-in-One with ADF & Fax	1	TS-4
Total		**68**	—

Note: The Purchaser reserves the right to vary the quantities specified in Table 1 as per actual requirements and the provisions of the Karnataka Transparency in Public Procurement (KTPP) Act, 1999 and rules made thereunder.

2. Bidder must bid for ALL components/items detailed in Table 1. Bids that do not cover all items shall be treated as non-responsive. Bidders are advised to note the qualification criteria specified in Section VII to qualify for the award of the tender.

3. Interested bidders may view and download the Bid document from the e-Procurement portal of the Government of Karnataka at https://eproc.karnataka.gov.in and the KPPP portal at https://kppp.karnataka.gov.in.

4. For participation in the bidding, it is mandatory for the bidder to obtain a Class-III Digital Signature Certificate (DSC) from one of the authorised Certifying Authorities (CA) and to register with the Government of Karnataka e-Procurement platform, and submit bids by using their user ID and Digital Signature. Bidders already possessing a Digital Signature issued from authorised CAs can use the same in this bid. Bidders shall obtain separate DSCs for signing and encryption, issued by the same CA, for participating in the electronic bid submission.

5. Bid Processing Fee: Interested bidders who wish to participate shall pay the bid processing fee through any of the following e-payment modes only — Credit Card, Debit Card, NEFT, Net Banking, or Over-the-Counter (OTC) at designated ICICI Bank branches located across the country. Payments submitted through cheque shall not be accepted. For further details please refer to www.eproc.karnataka.gov.in.

6. If a bidder chooses to pay the processing fee through OTC mode, the bidder shall upload the receipt issued by the bank at the time of uploading the bid documents and also submit the original copy of the receipt within the prescribed time.

7. Only online submission of bids is permitted. Bids must be submitted online through https://kppp.karnataka.gov.in.

8. All enquiries, requests and suggestions regarding the current Bid shall be through e-mail only.

SD/-
The Commissioner, BDA

Section II: Instructions to Bidder (ITB)

A. Introduction

1. Eligible Bidder

1.1 The Bidder should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which has been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications and other documents used for the procurement of Goods to be purchased under this Invitation for Bids.

1.2 The Bidder shall not be under any declaration of ineligibility for corrupt or fraudulent practices issued by the Government of Karnataka or the Government of India.

2. Cost of Bidding

2.1 The Bidder shall bear all costs associated with the preparation and submission of its Bid. The Bangalore Development Authority (hereinafter referred to as "the Purchaser") will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the Bid process.

B. Bid Documents

3. Contents of Bid Documents

3.1 The goods required, bidding procedures and contract terms are prescribed in the Bid documents. In addition to the Invitation for Bids, the Bid documents include: Instructions to Bidder (ITB); General Conditions of Contract (GCC); Special Conditions of Contract (SCC); Schedule of Requirements; Technical Specifications; Bid Form and Price Schedule; Contract Form; Performance Security Form; Performance Statement Form; Manufacturer's Authorisation Form; Service Support Details Form; Bidder's Information Form; Power of Attorney Format; and Technical Compliance Report.

3.2 The Bidder is expected to examine all instructions, forms, terms and specifications in the Bid documents. Failure to furnish all information specified in the Bid documents or submission of a Bid not substantially responsive to the Bid documents in every respect will be at the Bidder's risk and may result in rejection of its Bid.

4. Clarification of Bid Documents

4.1 A prospective Bidder requiring any clarification regarding the Bid documents may notify the Purchaser through e-mail using the Purchaser's e-mail id indicated in the Invitation for Bids. The Purchaser will respond to any request for clarification of the Bid documents which is received no later than 24 hours prior to the Pre-Bid Meeting. The Purchaser's response (including an explanation of the query but without identifying the source of inquiry) shall be uploaded on the E-Procurement Portal under Addendum/Corrigendum.

5. Amendment of Bid Documents

5.1 At any time prior to the deadline set for submission of Bids, the Purchaser may, for any reason, whether on its own initiative or in response to a clarification requested by a prospective bidder, modify the Bid documents by amendment.

5.2 All amendments, if any, will be uploaded on the E-Procurement Portal under Addendum/Corrigendum.

5.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their Bids, the Purchaser, at its discretion, may extend the deadline for the submission of Bids.

C. Preparation of Bids

6. Language of Bid

6.1 The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the Purchaser, shall be written in English. Should it be necessary to use supporting documents and printed literature in another language, the same shall be accurately translated into English and be duly notarised. For purposes of interpretation of the Bid, such translation shall govern.

7. Documents Constituting the Bid

7.1 The Bid shall comprise (a) Bid Form and Price Schedule completed in accordance with ITB Clauses 8, 9 and 10; (b) documentary evidence in accordance with ITB Clause 11 that the Bidder is eligible to Bid and qualified to perform the contract; (c) documentary evidence in accordance with ITB Clause 12 that the goods and ancillary services to be supplied conform to the Bid documents; and (d) Bid Security (EMD) in accordance with ITB Clause 13.

8. Bid Form

8.1 The Bidder shall complete the Bid Form and the appropriate Price Schedule provided in the Bid documents (Section VIII), indicating the Goods to be supplied, a brief description of the goods, quantity and prices.

9. Bid Prices

9.1 The Bidder shall indicate on the Price Schedule (on the e-Procurement portal) the All-inclusive Unit Rates of the goods proposed to be supplied under the Contract. The Bidder shall quote for the complete requirement of goods and services specified under the Schedule of Requirements on a single responsibility basis, failing which such bids shall not be taken into account for evaluation and shall not be considered for award.

9.2 The prices shall be indicated on the e-Procurement portal as explained in Section VIII under “Price Schedule”.

9.3 The Bidder’s separation of the price breakup in accordance with ITB Clause 9.2 above shall be solely for the purpose of facilitating the comparison of Bids by the Purchaser and shall not in any way limit the Purchaser’s right to contract on any of the terms offered.

9.4 Prices quoted by the Bidder shall be fixed during the Bidder’s performance of the Contract and shall not be subject to variation on any account. A Bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.

9.5 The Bidder shall quote for ALL the components/items specified in Section V.

10. Bid Currency

10.1 Prices shall be quoted in Indian Rupees only.

11. Documents Establishing Bidder’s Eligibility and Qualifications

11.1 Pursuant to ITB Clause 7, the Bidder shall furnish, as part of its Bid, documents establishing the Bidder’s eligibility to Bid and its qualifications to perform the Contract.

11.2 The documentary evidence shall establish to the Purchaser's satisfaction that — in the case of a Bidder offering to supply goods which the Bidder did not manufacture or otherwise produce — the Bidder has been duly authorised (as per the Manufacturer's Authorisation Form in Section XII) by the Goods' Manufacturer or producer to supply the Goods in India.

Note: Supplies for any particular item in the Schedule of Requirements shall be from one manufacturer only. Bids offering supplies from different manufacturers for the same item shall be treated as non-responsive.

11.3 That the Bidder has the financial and technical capability necessary to perform the Contract and meets the criteria outlined in the Qualification Requirements specified in Section VII.

12. Documents Establishing the Goods' Eligibility and Conformity to Bid Documents

12.1 Pursuant to ITB Clause 7, the Bidder shall furnish, as part of its Bid, documents establishing the eligibility and conformity to the Bid documents of all goods and services to be supplied. The documentary evidence shall consist of (a) an item-by-item commentary on the Purchaser's Technical Specifications demonstrating substantial responsiveness, or a statement of deviations; (b) confirmation that any third-party software offered operates effectively on the system offered by the Bidder and that the Bidder is willing to accept responsibility for its successful operation; and (c) confirmation that the Bidder is either the owner of the Intellectual Property Rights in the hardware and software items offered, or has the proper authorisation/licence from the owner to offer them.

13. Earnest Money Deposit (EMD)

13.1 The Bidder shall furnish, as part of its Bid, an Earnest Money Deposit (EMD) of the amount specified in Section V — Schedule of Requirements / on the KPPP portal.

13.2 The EMD is required to protect the Purchaser against the risk of the Bidder's conduct which would warrant the security's forfeiture.

13.3 The EMD shall be denominated in Indian Rupees and shall be paid through any of the e-payment modes available on the e-Procurement portal (Credit Card / Debit Card / Net Banking / NEFT / RTGS / OTC).

Table 2 — EMD

Sl. No.	Item	EMD (in Rs.)
1	Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority	Refer KPPP Portal

13.4 The EMD shall remain valid for a period of 45 days beyond the original validity period of bids.

13.5 Any Bid not secured in accordance with ITB Clauses 13.1 to 13.3 will be rejected by the Purchaser as non-responsive.

13.6 Unsuccessful Bidders' Bid securities shall be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of Bid validity.

13.7 The successful Bidder's Bid security shall be discharged upon the Bidder signing the Contract and furnishing the Performance Security.

13.8 The Bid security may be forfeited if a Bidder withdraws its Bid during the period of Bid validity, or, in the case of a successful Bidder, if the Bidder fails to sign the Contract or to furnish the Performance Security.

14. Period of Validity of Bids

14.1 Bids shall remain valid for the period of 180 days after the Bid submission deadline date prescribed by the Purchaser. A Bid valid for a shorter period shall be rejected as non-responsive.

15. Format and Signing of Bid

15.1 The original and all copies of the bid documents shall be typed or written in indelible ink and shall be signed by the Bidder or a person or persons duly authorised to bind the Bidder to the Contract. Such authorisation shall be indicated by a written power-of-attorney accompanying the bid. All pages of the bid, except for unamended printed literature, shall be initialled by the person(s) signing the Bid. All declarations and photocopies of certificates submitted in support of the qualification requirements shall be notarised. Documents related to financial capabilities shall be attested by a Chartered Accountant.

15.2 Any interlineations, erasures or overwriting shall be valid only if they are initialled by the person(s) signing the Bid.

D. Submission of Bids

16. Online Submission of Bids

16.1 The Bidder shall submit Bids electronically through the e-Procurement portal https://eproc.karnataka.gov.in / KPPP portal. Submission of bids by any other means will not be considered.

17. Deadline for Submission of Bids

17.1 Bids must be uploaded on the e-Procurement portal within the timelines specified in the IFB / KPPP portal.

17.2 The Purchaser may, at its discretion, extend the deadline for submission of bids through amendments in accordance with ITB Clause 5.

17.3 All the documents required as per Section VII (Qualification Criteria) shall be uploaded as part of the technical bid.

18. Late Bids

18.1 The e-Procurement platform will not allow late submission of Bids after the due date and time as per the server system. After bids are submitted online, the system will generate a time-stamped unique identification number, which shall be treated as acknowledgement of the bid submission.

19. Modification and Withdrawal of Bids

19.1 A Bidder may withdraw, substitute or modify its Bid on the e-Procurement system in accordance with the process defined in the portal.

19.2 No Bid may be modified subsequent to the deadline for submission of Bids.

19.3 No Bid may be withdrawn in the interval between the deadline for submission of Bids and the expiration of the period of Bid validity. Withdrawal during this interval may result in forfeiture of EMD.

E. Bid Opening and Evaluation of Bids

20. Opening of Bids by the Purchaser

20.1 The Purchaser will open Technical Bids, in the presence of Bidders' representatives who choose to attend, at: The Head of IT-Reform Cell, Head Office — BDA, Kumara Park West, T. Chowdaiah Road, Bengaluru — 560020.

20.2 In the event of the specified date of Bid opening being declared a holiday for the Purchaser, the bids shall be opened at the appointed time and location on the next working day.

21. Clarification of Bids

21.1 During evaluation of Bids, the Purchaser may, at its discretion, ask the Bidder for a clarification. The request and the response shall be via e-mail.

22. Preliminary Examination

22.1 The Purchaser will examine the Bids to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bids are generally in order. Bids without proper authorisation from the manufacturer (Section XII) shall be treated as non-responsive.

22.2 The Purchaser may waive any minor informality, non-conformity or irregularity which does not constitute a material deviation, provided such waiver does not prejudice or affect the relative ranking of any Bidder.

22.3 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each Bid. Deviations from critical provisions such as Performance Security (GCC Clause 6), Warranty/Service (GCC Clause 10), Force Majeure (GCC Clause 19), Limitation of Liability (GCC Clause 23), Applicable Law (GCC Clause 25), and Taxes & Duties (GCC Clause 27) shall be deemed material deviations.

23. Evaluation and Comparison of Bids

23.1 The Purchaser will evaluate and compare the Bids which have been determined to be substantially responsive. The commercial Bids of only those Bidders who qualify in the technical bid evaluation will be opened.

24. Contacting the Purchaser

24.1 Subject to ITB Clause 21, no Bidder shall contact the Purchaser on any matter relating to its Bid from the time of Bid opening to the time the Contract is awarded. Any effort by a Bidder to influence the Purchaser in its decisions on Bid evaluation, Bid comparison or contract award may result in rejection of the Bidder's Bid.

F. Award of Contract

25. Post-Qualification

25.1 In the absence of pre-qualification, the Purchaser will determine to its satisfaction whether the Bidder selected as having submitted the lowest evaluated responsive Bid meets the criteria specified in ITB Clause 11 and is qualified to perform the contract satisfactorily. An affirmative determination shall be a pre-requisite for the award of the Contract.

26. Award Criteria

26.1 Subject to ITB Clause 28, the Purchaser shall award the Contract to the Bidder whose Bid has been determined to be substantially responsive and has been determined as the lowest evaluated Bidder (L1), provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

27. Purchaser's Right to Vary Quantities at Time of Award

27.1 Till the final commissioning of the project, the Purchaser reserves the right to increase or decrease by up to 25 percent the quantity of goods and services originally specified in the Schedule of Requirements, without any change in unit rate or other terms and conditions. The payment shall be made as per actual quantities supplied and accepted.

28. Purchaser's Right to Accept Any Bid and to Reject Any or All Bids

28.1 The Purchaser reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the affected Bidder(s).

29. Notification of Award

29.1 Prior to the expiration of the period of Bid validity, the Purchaser will notify the successful Bidder in writing and through e-mail that its Bid has been accepted. The notification of award shall constitute the formation of the Contract.

30. Signing of Contract

30.1 Within 10 (ten) days of receipt of the Contract Form, the successful Bidder shall sign and date the Contract and return it to the Purchaser.

31. Performance Security

31.1 Within 7 (seven) days of the receipt of notification of award, the successful Bidder shall furnish the Performance Security in accordance with the GCC, using the Performance Security Form in Section X or in another form acceptable to the Purchaser.

31.2 Failure of the successful Bidder to comply with the requirement of ITB Clause 30.1 or 31.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD.

31.3 The Performance Security shall be in the form of a Demand Draft / Bank Guarantee from a scheduled bank in favour of the Bangalore Development Authority.

31.4 The Performance Security shall remain valid for a period covering the contract duration and the Defect Liability Period (DLP), and will be released only after satisfactory completion of the contract and final settlement of account.

32. Corrupt and Fraudulent Practices

32.1 The Government requires that Bidders/Suppliers/Contractors/Dealers observe the highest standard of ethics during the procurement and execution of Government-financed contracts. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution. "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Government, and includes collusive practices among Bidders designed to establish Bid prices at artificial non-competitive levels.

32.2 The Government will reject a proposal for award if it determines that the recommended Bidder has engaged in corrupt or fraudulent practices, and may declare such a firm ineligible to be awarded Government-financed contracts, either indefinitely or for a stated period of time.

Section III: General Conditions of Contract (GCC)

1. Definitions	1.1 In this Contract, the following terms shall be interpreted as indicated: (a) "Contract" means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein. (b) "Contract Documents" means the documents listed in the Contract Agreement, including any amendments thereto. (c) "Contract Price" means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract. (d) "Completion" means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract. (e) "The Goods" means the Goods and Services specified in Section V, which the Supplier is required to supply to the Purchaser under the Contract. (f) "Services" means services ancillary to the supply of the Goods, such as installation, commissioning, provision of maintenance and technical support, training, and other obligations of the Supplier covered under the Contract. (g) "All-inclusive Price" is as detailed in Section VIII. (h) "Purchaser" means the Bangalore Development Authority, which is the procurement agency on behalf of the Government of Karnataka. (i) "Office" means the BDA Head Office and Division Offices. (j) "Head of the Office" means the Head of the respective BDA Division Office. (k) "Delivery Locations" means the offices/locations where the Goods shall be supplied and installed as per the Contract. (l) "BDA" means the Bangalore Development Authority. (m) "Bidder" means the party who submits the Bid in pursuance of the Bid floated. (n) "Successful Bidder" means the Bidder who succeeds in the Bid process. (o) "Supplier" means the successful Bidder with whom the purchase order is placed. (p) "Commissioning" means installation of all components and testing their functions for operations in the presence of the Head of the Office at the specified delivery locations. (q) "Authorised Service Centre" means a service centre run by the Bidder or through another party with which the Bidder has entered into a valid commercial agreement. (r) "Cost" means the total cost to be incurred towards the purchase of Goods and also charges to be incurred towards maintenance of Goods during the contract period. (s) "Day" means a calendar day. (t) "GCC" and "SCC" mean General Conditions of Contract and Special Conditions of Contract respectively. (u) "Project Site" means the place named in the SCC.
2. Application	2.1 These General Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.
3. Standards	3.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications (Section VI).
4. Use of Contract Documents and Information; Inspection and Audit by the Government	4.1 The Supplier shall not, without the Purchaser's prior written consent, disclose the Contract, or any provision, specification, plan, drawing, pattern, sample or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in performance of the Contract. 4.2 The Supplier shall not, without the Purchaser's prior written consent, make use of any document or information enumerated in GCC Clause 4.1 except for purposes of performing the Contract. 4.3 Any document, other than the Contract itself, enumerated in GCC Clause 4.1 shall remain the property of the Purchaser and shall be returned (in all copies) to the Purchaser on completion of the Supplier's performance under the Contract if so required by the Purchaser.

	4.4 The Supplier shall permit the Government to inspect the Supplier's accounts and records relating to the performance of the Supplier and to have them audited by auditors appointed by the Government, if so required.
5. Patent Rights	5.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark or industrial design rights arising from use of the Goods or any part thereof in India.
6. Performance Security	6.1 Within 07 days of receipt of the notification of contract award, the Supplier shall furnish Performance Security to the Purchaser for an amount of 5% of the Contract Value, valid up to 90 days or the Defect Liability Period (whichever is longer) after the date of completion of performance obligations including Warranty/Service obligations. 6.2 The Performance Security shall be forfeited as compensation for the Supplier's failure to complete any of its obligations under the Contract. 6.3 The Performance Security shall be denominated in Indian Rupees and shall be in the form of a Bank Guarantee issued by a scheduled commercial bank in the form provided in the Bid documents or another form acceptable to the Purchaser. 6.4 The Performance Security will be discharged by the Purchaser and returned to the Supplier not later than 90 days following the date of completion of the Supplier's performance obligations, including any Warranty/Service obligations under the Contract. 6.5 In the event of any contract amendment, the Supplier shall, within 20 days of receipt of such amendment, furnish the amendment to the Performance Security, rendering the same valid for the duration of the Contract as amended for 90 days after the completion of performance obligations including Warranty/Service obligations.
7. Inspections and Tests	7.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the SCC. 7.2 The inspections and tests may be conducted on the premises of the Supplier and/or at the Goods' final destination. 7.3 Goods to be supplied should give the same performance results or better results with respect to technical evaluation. 7.4 Nothing in GCC Clause 7 shall in any way release the Supplier from any warranty or other obligations under this Contract. 7.5 For the components and software to be supplied, the Supplier shall provide complete and legal documentation of hardware, all sub-systems, operating systems and software. The Supplier shall provide licensed software for all software products, whether developed by it or acquired from others, and shall indemnify the Purchaser against any levies/penalties on account of any default. 7.6 Acceptance Certificate: On successful completion of receipt of deliverables, installation, integration and post-delivery inspection reports, and after the Purchaser is satisfied with the functioning of the Goods, the Acceptance Certificate signed by the Supplier and the representative of the Purchaser will be issued. The date on which such certificate is signed shall be deemed to be the date of successful commissioning.
8. Delivery and Documents	8.1 Delivery of the Goods shall be made by the Supplier in accordance with the terms specified by the Purchaser in the Notification of Award. The details of shipping and other documents to be furnished by the Supplier are specified in the SCC.
9. Incidental Services	9.1 The Supplier may be required to provide any or all of the following services, including additional services specified in the SCC: (a) furnishing of detailed operations and maintenance manuals for each unit of supplied Goods; (b) maintenance and/or repair of the supplied Goods for a period of time agreed by the parties, without relieving the Supplier of any warranty obligations. Prices charged by the Supplier for incidental services shall be included in the Contract Price for the Goods.

10. Warranty / Service / Maintenance	10.1 The Supplier warrants that the Goods supplied under this Contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials. The Supplier further warrants that all Goods supplied under this Contract shall have no defect arising from design, materials or workmanship, or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods. 10.2 The Service/Maintenance contract period shall remain valid for 12 (twelve) months from the date of successful commissioning of the Goods. 10.3 Upon notification of any defect, the Supplier shall repair or replace the defective Goods or parts free of cost at the ultimate destination. 10.4 Service Level Agreement (SLA) — Penalty for downtime: • Up to 48 hours from time of logging complaint: None. • For every additional 72 hours or part thereof: Rs. 500/-. The penalty amount shall be recovered from the payment due to the Supplier and/or the Performance Bank Guarantee. 10.5 SLA Exclusions: planned downtime approved by the Purchaser; downtime due to issues outside the scope of the Supplier. 10.6 If any component gives continuous trouble (five times in a month) during the Warranty/Service period, the Supplier shall replace the component without any additional cost to the Purchaser. 10.7 The Warranty shall be "onsite" — at the office/location where the components have been installed.
11. Payment	11.1 The method and conditions of payment to be made to the Supplier under this Contract shall be as specified in the SCC. 11.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing the Goods delivered and the Services performed, and by documents submitted pursuant to GCC Clauses 7.6 and 9 and upon fulfilment of other contractual obligations. 11.3 Payments shall be made promptly by the Purchaser but in no case later than sixty (60) days after submission of the invoice or claim by the Supplier, subject to fulfilment of contractual obligations. 11.4 Payment shall be made in Indian Rupees. 11.5 The Bidder shall quote the price for the requirements given in Section V. In case of a requirement for an additional/lesser number of components, the payment shall be made based on the actual number of components supplied and installed at each BDA location as certified by the concerned authority.
12. Prices	12.1 Prices payable to the Supplier as stated in the Contract shall be firm during the performance of the Contract.
13. Change Orders	13.1 The Purchaser may, at any time, order the Supplier through notice in accordance with GCC Clause 26 to make changes within the general scope of the Contract in (a) the place of delivery; and/or (b) the Related Services to be provided by the Supplier. 13.2 If any such change causes an increase in the time required for the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Delivery or Completion Schedule, or both, and the Contract shall accordingly be amended.
14. Contract Amendments	14.1 Subject to GCC Clause 13, no variation in or modification of the terms of the Contract shall be made except by written amendment signed by the parties.
15. Assignment	15.1 The Supplier shall not assign, in whole or in part, its obligations to perform under the Contract, except with the Purchaser's prior written consent.

16. Delays in the Supplier's Performance	16.1 Delivery of the Goods and performance of the Services shall be made by the Supplier in accordance with the time schedule specified by the Purchaser in the Schedule of Requirements. 16.2 If at any time during performance of the Contract the Supplier encounters conditions impeding timely delivery, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). The Purchaser shall evaluate the situation and may, at its discretion, extend the Supplier's time for performance with or without liquidated damages. 16.3 Except as provided under GCC Clause 19, a delay by the Supplier in the performance of its delivery obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 17, unless an extension of time is agreed upon pursuant to GCC Clause 16.2 without the application of liquidated damages.
17. Liquidated Damages	17.1 Subject to GCC Clause 19, if the Supplier fails to deliver any or all of the Goods or to perform the services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to 0.5% of the contract price of the delayed Goods for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of 5% of the Contract Price. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 18.
18. Termination for Default	18.1 The Purchaser may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Supplier, terminate the Contract in whole or part: (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified, or within any extension granted pursuant to GCC Clause 16; or (b) if the Supplier fails to perform any other obligation under the Contract; or (c) if the Supplier, in the judgment of the Purchaser, has engaged in corrupt or fraudulent practices. 18.2 In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs.
19. Force Majeure	19.1 Notwithstanding GCC Clauses 16, 17 and 18, the Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages or termination for default, if its delay or failure to perform is the result of an event of Force Majeure. 19.2 "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable, including but not limited to acts of the Purchaser in its sovereign or contractual capacity, wars, revolutions, fires and floods. 19.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing and shall continue to perform its obligations as far as is reasonably practical.
20. Termination for Insolvency	20.1 The Purchaser may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination shall be without compensation to the Supplier, provided that such termination shall not prejudice any right of action or remedy accrued to the Purchaser.
21. Termination for Convenience	21.1 The Purchaser may, by written notice sent to the Supplier, terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify the extent and effective date of termination. 21.2 The Goods that are complete and ready for shipment within 10 days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect (a) to have any portion completed and delivered at the Contract terms; and/or (b) to cancel

	the remainder and pay the Supplier an agreed amount for partially completed Goods and previously procured materials/parts.
22. Settlement of Disputes	22.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising under or in connection with the Contract. 22.2 If, after thirty (30) days, the parties have failed to resolve their dispute by mutual consultation, then either party may give notice to the other of its intention to commence arbitration. 22.3 Any dispute shall be finally settled by arbitration in accordance with the rules specified in the SCC. 22.4 The parties shall continue to perform their respective obligations under the Contract during arbitration, and the Purchaser shall pay the Supplier any monies due.
23. Limitation of Liability	23.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to GCC Clause 5, the aggregate liability of the Supplier to the Purchaser, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price, provided that this limitation shall not apply to the cost of repairing or replacing defective Goods.
24. Governing Language	24.1 The contract shall be written in English. All correspondence and other documents pertaining to the Contract shall be in English.
25. Applicable Law	25.1 The Contract shall be interpreted in accordance with the laws of the Union of India.
26. Notices	26.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing (through e-mail and registered post). 26.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.
27. Taxes and Duties	27.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, octroi, road permits, etc., incurred until delivery of the contracted Goods to the Purchaser.
28. Scope of Supply	28.1 The Goods to be supplied shall be as specified in the Schedule of Requirements (Section V). 28.2 All software, free or otherwise, shall be installed, registered in the name of the Purchaser and updated prior to dispatch of Goods.
29. Demo / Demonstration	29.1 The technical documents uploaded by the bidders on the e-Procurement portal will be scrutinised and evaluated by the Tender Evaluation Committee. Only those bidders whose technical bids are found responsive and technically qualified shall be eligible for the next stage. Such technically qualified bidders alone will be invited to provide a physical demonstration of the proposed items prior to the opening of the financial bids, and only those who successfully complete the demonstration shall be considered for financial bid opening; failing which the bidder shall be treated as disqualified.

Section IV: Special Conditions of Contract (SCC)

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Wherever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the General Conditions is indicated in parentheses.

1. Definitions (GCC Clause 1)	The Purchaser is: The Commissioner, Bangalore Development Authority, Government of Karnataka, Bengaluru, Karnataka State. The Supplier is: The successful Bidder to whom the purchase order is issued.

2. Inspection and Tests (GCC Clause 7)	(a) Supplier shall ensure that the Goods are as per Bid specifications. (b) The Purchaser, if needed, will nominate third-party agencies to conduct independent inspection for specification conformity at the manufacturer's plant or godown located in India for 10% of the total quantity to be supplied before dispatch of goods to consignee locations (pre-dispatch inspection). The Purchaser would bear the cost of third-party inspection. (c) Complete hardware and software as specified in Section VI should be supplied, installed and commissioned properly by the Supplier prior to commencement of post-delivery inspection tests at consignee locations. (d) A third-party agency will conduct independent post-delivery inspection for specification conformity for 10% of the total quantity delivered, at the consignee locations. The Purchaser would bear the cost of third-party inspection.
3. Delivery and Documents (GCC Clause 8)	Upon delivery of the Goods, the Supplier shall notify the Purchaser of the full details of the shipment including contract number and date, description of goods, quantity, name of the consignee, etc. The Supplier shall submit the following documents to the Purchaser: (a) Three copies of the Supplier's invoice showing contract number, goods' description, quantity, unit rate and total amount; (b) Delivery Challans showing goods' description and quantity, duly signed by BDA officials; (c) Installation/commissioning report indicating the quantity, description and serial number of the components, duly signed by BDA officials (Section XV). The above documents shall be received by the Purchaser for consideration of release of payment.
4. Incidental Services (GCC Clause 9)	The following services shall be rendered and the cost shall be included in the contract price: (a) Detailed operation and maintenance manuals for each item of supply at each location. (b) Maintenance and repair of the equipment at each location during the warranty period including supply of all spares. This shall not relieve the Supplier of any warranty obligations under this contract.
5. Payment (GCC Clause 11)	(a) 100% payment of the supplied goods shall be made after successful supply, installation, commissioning and post-delivery inspection of Goods by the respective BDA officials, against submission of the original tax invoice, delivery challans, installation/commissioning report and Acceptance Certificate. (b) No advance payment is admissible.
6. Settlement of Disputes (GCC Clause 22)	(a) In case of any dispute or difference arising between the Purchaser and the Supplier relating to any matter arising out of or connected with this agreement, such disputes shall be settled in accordance with the Arbitration and Conciliation Act, 1996 by a Sole Arbitrator. The Sole Arbitrator shall be appointed by mutual agreement; failing such agreement, by the appointing authority — the Indian Council of Arbitration / President of the Institution of Engineers (India) / The International Centre for Alternative Dispute Resolution (India). A certified copy of the appointment order shall be supplied to each Party. (b) Arbitration proceedings shall be held at Bengaluru, India, and the language of arbitration shall be English. (c) The decision of the Arbitrator shall be final and binding upon both parties. The cost and expenses of arbitration proceedings shall be paid as determined by the Arbitrator. However, expenses incurred by each party in connection with the preparation and presentation of its proceedings shall be borne by each party itself.
7. Notices (GCC Clause 26)	For the purpose of all notices, the following shall be the address of the Purchaser and Supplier:

	Purchaser: The Head of IT-Reform Cell, Bangalore Development Authority, Kumara Park West, T. Chowdaiah Road, Bengaluru — 560020. Telephone: +91 9483166622. E-mail: itreformshead@bdakarnataka.in. Supplier: (To be filled in at the time of contract signature).
8. Progress of Supply	The Supplier shall regularly intimate progress of supply and other activities relevant to the contract, in writing, to the Purchaser, including: • Quantity offered for inspection and date; • Quantity accepted/rejected by inspecting agency and date; • Quantity dispatched/delivered to consignees and date; • Quantity where rectification/repair/replacement is undertaken; • Date of completion of entire contract including incidental services; • Date of receipt of payments under the contract.
9. Right to Use Defective Goods	If after delivery, installation and acceptance, and within the warranty period, the operation or use of the Goods proves to be unsatisfactory, the Purchaser shall have the right to continue to operate or use such Goods until rectification of defects, errors or omissions by repair or by partial/complete replacement is made, without interfering with the Purchaser's operations.
10. Supplier Integrity	The Supplier is responsible for and obliged to conduct all contracted activities in accordance with the Contract using state-of-the-art methods and economic principles and exercising all means available to achieve the performance specified in the Contract.
11. Supplier's Obligations	(a) The Supplier is obliged to work closely with the Purchaser's staff, act within its own authority and abide by directives issued by the Purchaser. (b) The Supplier will abide by the job safety measures prevalent in India and will free the Purchaser from all demands or responsibilities arising from accidents or loss of life caused by Supplier's negligence. (c) The Supplier is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanours. (d) The Supplier will treat as confidential all data and information about the Purchaser obtained in the execution of his responsibilities, and will not reveal such information to any other party without the prior written approval of the Purchaser.
12. Patent Rights	In the event of any claim asserted by a third party of infringement of copyright, patent, trademark or industrial design rights arising from the use of the Goods or any part thereof in the Purchaser's country, the Supplier shall act expeditiously to extinguish such claim. If the Supplier fails to comply and the Purchaser is required to pay compensation to a third party resulting from such infringement, the Supplier shall be responsible for the compensation including all expenses, court costs and lawyer fees.
13. Site Preparation and Installation	The Purchaser will designate the installation sites before the scheduled installation date to allow the Supplier to perform a site inspection before the installation of the hardware.
14. Hardware Installation	The Supplier is responsible for all unpacking, assemblies, wiring, installations, cabling between hardware units and connecting to power supplies. The Supplier shall test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the components at all installation sites and ensure that all components are in working condition.
15. Hardware Maintenance	The Supplier shall accomplish preventive and corrective maintenance activities to ensure that all components operate without any defects throughout the warranty period.
16. Training	For each hardware and software component installed, the Supplier shall, if required, train the designated Purchaser's technical and end-user personnel to enable them to

	effectively operate the supplied system. The Supplier shall provide training regarding use of Goods to all personnel specified by the Purchaser and as per the schedule specified by the Purchaser.
17. Technical Documentation	The Technical Documentation involving detailed instructions for operation and maintenance shall be delivered with, or uploaded into, every unit of Goods supplied. The language of the documentation shall be English.

Section V: Schedule of Requirements

Supply, Installation, Commissioning and Warranty / Service / Maintenance of IT Equipment

Sl. No.	Components	Qty	Tech. Spec.
1	All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 16 GB RAM, 512 GB SSD	32	TS-1
2	USB Headset with Noise-Cancelling Microphone	30	TS-2
3	Laser MFP Printer — A4 Black & White (Print / Copy / Scan)	5	TS-3
4	Colour Ink-Tank Printer — A4 Wi-Fi All-in-One with ADF & Fax	1	TS-4
Total		**68**	—

1. The Bidder shall quote the price for the requirements specified in this section. In case of a requirement for an additional or lesser number of components, the payment will be made based on the actual number of components installed at each BDA location as certified by BDA officials.

2. The price quoted for each component shall be valid for a period of 06 (six) months from the date of issue of the first work order.

3. Delivery Schedule: Supply, installation and commissioning of all goods at the delivery locations shall be completed within 21 (twenty-one) days from the date of signing of contract / issue of work order.

4. EMD: As specified on the KPPP portal.

Section VI: Technical Specifications

The detailed item-wise Technical Specifications (TS-1 to TS-4) are provided below. Specifications stated are minimum; the Bidder may offer higher specifications. All goods shall be brand-new, factory-sealed and from authorised channels of the respective OEMs.

TS-1: All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 512 GB SSD

Sl. No.	Component	Proposed Specifications
1	**Brand / Make**	HP or Dell (OEM)
2	**Form Factor**	All-in-One (AIO) Desktop PC
3	**Processor**	AMD Ryzen™ 5-7520U (or higher / equivalent)
4	**Memory**	16 GB LPDDR5-5500 MHz RAM
5	**Storage**	512 GB SSD
6	**Display**	60.5 cm (23.8″) diagonal, Full HD (FHD), IPS, anti-glare
7	**Graphics**	Integrated Graphics (UMA / shared memory)
8	**Operating System**	Genuine Microsoft Windows 11 Home Single Language (pre-installed, perpetual licence)
9	**Productivity Software**	MS Office (pre-installed) — perpetual licence
10	**Connectivity**	Wi-Fi 6 (2×2) and Bluetooth 5.4 wireless card
11	**Keyboard & Mouse**	Wireless Keyboard and Mouse Combo, same OEM make as the AIO
12	**Certifications**	BIS registration as applicable; OEM standard certifications (Energy Star / FCC or equivalent)
13	**Accessories**	All required cables and AC adapter
14	**Origin**	Genuine, brand-new, factory-sealed unit from the authorised OEM channel
15	**Installation**	Supply, installation, configuration and testing at site
16	**Warranty**	1-Year Comprehensive Onsite Warranty

TS-2: USB Headset with Noise-Cancelling Microphone

Sl. No.	Component	Proposed Specifications
1	**Brand / Make**	Logitech or equivalent OEM
2	**Type**	USB Computer Headset (wired, over-the-head)
3	**Microphone**	Noise-cancelling microphone
4	**Audio**	Digital stereo sound
5	**Design**	Adjustable headband; on-ear cushions
6	**Connectivity**	USB (plug-and-play)
7	**Supported OS**	Compatible with Windows 10 / 11
8	**Accessories**	OEM connecting cable and inline control (as applicable)
9	**Origin**	Genuine, brand-new, factory-sealed unit from the authorised OEM channel
10	**Warranty**	Minimum 1-Year Manufacturer / OEM Warranty

TS-3: Laser MFP Printer — A4 Black & White (Print / Copy / Scan)

Sl. No.	Component	Proposed Specifications
1	**Brand / Make**	HP or Epson (OEM)
2	**Type**	All-in-One LaserJet Printer (Print / Copy / Scan)
3	**Technology**	Laser, Monochrome (Black & White)
4	**Paper Size**	A4
5	**Print Speed**	Up to 42 / 40 ppm (LTR / A4) or higher
6	**Duplex**	Automatic duplex (two-sided) printing
7	**Connectivity**	USB, Ethernet, Wi-Fi and Bluetooth; Apple AirPrint™ and Mopria™ support
8	**Control Panel**	Touchscreen display panel
9	**Supported OS**	Compatible with Windows 10 / 11, macOS, iOS and Linux
10	**Accessories**	Power cable, USB cable, starter toner, OEM drivers / installation media
11	**Power Supply**	220–240 V AC, 50 Hz
12	**Certifications**	BIS registration as applicable; Energy Star / CE / FCC or equivalent
13	**Installation**	Supply, installation, configuration and testing at site
14	**Warranty**	1-Year Comprehensive Onsite Warranty

TS-4: Colour Ink-Tank Printer — A4 Wi-Fi All-in-One MFP with ADF, Fax & Duplex

Sl. No.	Component	Proposed Specifications
1	**Brand / Make**	HP or Epson (OEM)
2	**Type**	All-in-One Colour Ink-Tank Multi-function Printer (Print / Copy / Scan / Fax)
3	**Technology**	Colour Inkjet, Ink Tank (Smart Tank / EcoTank or equivalent)
4	**Paper Size**	A4
5	**Document Feeder**	Automatic Document Feeder (ADF)
6	**Duplex**	Automatic duplex (two-sided) printing
7	**Print Speed**	Up to 23 ppm (black) and 22 ppm (colour)
8	**Control Panel**	Touch control panel
9	**Connectivity**	USB, Wi-Fi, LAN (Ethernet) and Mobile Printing
10	**Supported OS**	Compatible with Windows 10 / 11, macOS, iOS and Linux
11	**Accessories**	Power cable, USB cable, starter ink set, OEM drivers / installation media
12	**Power Supply**	220–240 V AC, 50 Hz
13	**Certifications**	BIS registration as applicable; Energy Star / CE / FCC or equivalent
14	**Installation**	Supply, installation, configuration and testing at site
15	**Warranty**	1-Year Comprehensive Onsite Warranty

Section VII: Qualification Criteria

(Referred to in Clause 11 of the ITB.) The Bidder shall meet ALL of the following qualification criteria. Supporting documents shall be uploaded on the e-Procurement portal as part of the Technical Bid.

Clause	Documents Required
a. The Bidder should be a registered company in India as per the Indian Companies Act 1956/2013, or a Partnership firm as per the Indian Partnership Act 1932, or a Proprietary concern, and shall have been in business for the last 5 years as on the date of publication of this RFP.	Certificate of Incorporation / Company Registration Certificate / Partnership Deed / Proprietorship Firm document; PAN & Valid GST Registration Certificate; Annual IT returns for the previous 3 years; Valid trade licence; CA-certified Annual Reports for the last 3 years (Certified by CA with UDIN No.); Self-declaration for GST & IT returns.
b. The Bidder should have a consolidated minimum positive Net Worth as on the last day of each of the preceding 5 financial years (2020-21, 2021-22, 2022-23, 2023-24 and 2024-25).	Chartered Accountant Certificate specifying the Net Worth for the specified years.
c. As on the date of Notification of Bid, the Bidder shall not be under any declaration of ineligibility for unsatisfactory past performance, corrupt or fraudulent practices, any other unethical business practices, or blacklisting by the Government of India, State Governments or any Central/State public-sector undertaking.	Notarized Affidavit from the Authorised Signatory to the effect that the Bidder is not blacklisted by any Ministry/Department of the Government of India / State Governments / Central or State PSU.
d. The Bidder should have executed similar projects (Supply and Installation of IT Equipment — Desktop Computers / All-in-One Desktops / Printers / Peripherals) of cumulative quantities not less than 100 units in any single financial year, in any of the last five financial years (2020-21 to 2024-25), to any Karnataka State Government / Central Government department or Central/State PSU.	Copies of work orders / Purchase Orders along with satisfactory completion certificates from the issuing authority.
e. The Bidder should have a minimum average annual turnover of Rs. 1.00 Crore during the last five financial years (2020-21, 2021-22, 2022-23, 2023-24 and 2024-25).	Statutory Auditor / CA Certificate clearly specifying the turnover for the specified years (with UDIN).
f. The Bidder / OEM should hold a valid ISO 9001:2015 certificate as on the bid publication date. The Bidder should hold a valid CMMI Level-3 (or higher) certificate as on the bid publication date.	Valid ISO 9001:2015 Certificate copy; Valid CMMI Level-3 Certificate copy.
g. The Bidder must be an authorised partner/reseller of the respective OEMs (HP, Dell, Logitech, Epson, etc.) for the items quoted, and shall submit Manufacturer's Authorisation Form (MAF) for each OEM whose product is offered.	Manufacturer's Authorisation Form (MAF) in the format prescribed in Section XII, on the OEM's letterhead, for each quoted OEM.
h. The Bidder and OEM should mandatorily satisfy all conditions mentioned in Government of Karnataka Order No. FD 455 Exp-12 2020, Bengaluru, dated 25/08/2020.	Copy of declaration/certificate for the same to be uploaded. MSMEs may claim relaxation as per KTPP provisions (valid MSME Registration Certificate to be uploaded).

Section VIII: Bid Form

Date: _____

Tender No.: _____

To,
The Commissioner,
Bangalore Development Authority,
Head Office — BDA, Kumara Park West,
T. Chowdaiah Road, Bengaluru — 560020.

Respected Sir,

Having examined the Bid Documents, including the Addendum/Corrigendum uploaded on the e-Procurement portal, the receipt of which is hereby duly acknowledged, we, the undersigned, offer the Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority in conformity with the said Bid documents.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to 5 percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Purchaser.

We agree to abide by this Bid for the Bid validity period specified in Clause 14.1 of the ITB, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India, namely the Prevention of Corruption Act, 1988.

We understand that you are not bound to accept the lowest or any Bid you may receive.

We clarify/confirm that we comply with the eligibility requirements as per ITB Clause 1 of the Bid documents.

Date: _____
Signature: _____
(In the capacity of) _____
Duly authorised to sign Bid for and on behalf of: _____

Price Schedule (for reference — actual prices to be quoted on the e-Procurement portal)

Sl. No.	Component	Qty	Unit Price (Incl. all Taxes)	Total Price (Incl. all Taxes)
1	All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 16 GB RAM, 512 GB SSD	32		
2	USB Headset with Noise-Cancelling Microphone	30		
3	Laser MFP Printer — A4 Black & White (Print / Copy / Scan)	5		
4	Colour Ink-Tank Printer — A4 Wi-Fi All-in-One with ADF & Fax	1		
Grand Total		**68**		

1. The mandatory fields concerning Unit Rate and Total Cost must be inclusive of all taxes.

2. The price quoted for each item shall be valid for a period of 06 (six) months from the date of issue of the Work Order.

Section IX: Contract Form

THIS AGREEMENT made the …… day of ……, 2026, between THE COMMISSIONER, BANGALORE DEVELOPMENT AUTHORITY, Kumara Park West, T. Chowdaiah Road, Bengaluru — 560020 (hereinafter called "the Purchaser") of the one part,

and …… (Name of Supplier), …… (Address of Supplier) (hereinafter called "the Supplier") of the other part.

WHEREAS the Purchaser is desirous of procuring the "Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority" (hereinafter called "the Goods") and has accepted a Bid by the Supplier for the supply of those Goods and services for the sum of Rs. …… (Contract Price in Words and Figures) (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents and all the conditions prescribed therein shall be deemed to form and be read and construed as part of this Contract/Agreement, viz.: (a) the Tender Document and all subsequent corrigenda and addenda issued; (b) the Purchaser's Notification of Award.

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

Brief particulars of the goods and services which shall be supplied/provided by the Supplier are as under:

Brief Description of Goods and Services to be Supplied	**Total Price in Rupees (inclusive of all taxes)**
Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority	

Total Value: Rs. ……

Delivery Terms and Schedule: As prescribed in the Tender Document.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.

Signed, Sealed and Delivered

by the said …… (For the Purchaser)

by the said …… (For the Supplier)

In the presence of: ……

Section X: Performance Security Bank Guarantee Form

To:

The Commissioner,

Bangalore Development Authority,

Bengaluru — 560020.

WHEREAS …… (Name of Supplier) (hereinafter called "the Supplier") has undertaken, in pursuance of Contract No. …… dated …… 2026, for

"Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority" (hereinafter called "the Contract").

AND WHEREAS it has been stipulated by you in the said Contract that the Supplier shall furnish you with a Bank Guarantee by a recognised bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Supplier a Guarantee:

THEREFORE, WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of Rs. …… (Amount of the Guarantee in Words and Figures), and we undertake to pay you, upon your first demand without cavil or argument, any sum or sums within the limit of Rs. …… (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the …… day of …… 20……

Signature and Seal of Guarantors: ……

Date: …… 20…… Address: ……

Section XI: Performance Statement

(Please see Clause 11 of the Instructions to Bidder.)

Proforma for Performance Statement for the last Five (5) Years

Tender No.: _____

Name of the Firm: _____

Sl. No.	Orders placed by (Full address of Purchaser)	Order No. & Date	Description and Quantity of Goods Ordered	Value of Order (Rs.)	Date of Completion of Delivery (As per Contract / Actual)	Remarks / Has the equipment been satisfactorily functioning? (Attach certificate)
1						
2						
3						
4						
5						
6						

Signature and Seal of the Bidder: _____

(Scan and Upload)

Section XII: Manufacturer's Authorisation Form (MAF)

(To be submitted on the OEM's letterhead, for each OEM whose product is offered.)

Date: _____

To,
The Commissioner,
Bangalore Development Authority,
Head Office — BDA, Kumara Park West,
T. Chowdaiah Road, Bengaluru — 560020.

Sub: Manufacturer's Authorisation for "Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority" — Tender No. _____

Dear Sir/Madam,

We, …… (Name of OEM/Manufacturer), having our registered office at …… and being the Original Equipment Manufacturer of …… (Description of product offered, e.g., All-in-One Desktop / USB Headset / Printer), do hereby authorise M/s …… (Name of Bidder), having their registered office at ……, to submit a Bid and subsequently negotiate and sign the Contract with the Bangalore Development Authority for the above-mentioned tender.

We hereby extend our full guarantee and warranty support for the products offered by the Bidder against this tender.

We confirm that the Bidder is our authorised partner/reseller and is eligible to supply our products in India.

Yours faithfully,

(Signature)
(Name): _____
(Designation): _____
(For and on behalf of M/s _____)
(Seal of the OEM)

Section XIII: Service Support Form

Service Centre Sl. No.	Name of the Service Centre with Address and Telephone Number
1	
2	
3	
4	
5	
6	
7	
8	

(Scan and Upload Document)

Signature of the Authorised Person: _____

Section XIV: Bidder Information Form

Note: The Bidder shall fill in this Form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.

Date: [insert date of Bid Submission] Tender No.: _____

Page _____ of _____ pages

1. Bidder's Legal Name: [insert Bidder's legal name]
2. Bidder's actual or intended Country of Registration: [insert]
3. Bidder's Year of Registration: [insert]
4. Bidder's Legal Address in Country of Registration: [insert]
5. Bidder's Authorised Representative Information:
   Name: [insert]
   Address: [insert]
   Telephone/Fax: [insert]
   E-mail: [insert]
6. Attached are copies of original documents of: (a) Articles of Incorporation or Registration of firm named in Sl. No. 1 above, in accordance with Section VII: Qualification Criteria; (b) in case of a Government-owned entity from the Purchaser's country, documents establishing legal and financial autonomy and compliance with commercial law; (c) details of EMD paid by the Bidder participating in this Bid.

Table 3 — EMD Details

Sl. No.	Particulars	EMD Amount
1	Supply and Installation of IT Equipment (All-in-One Desktops, Headsets and Printers) to Bangalore Development Authority	

(Scan and Upload Document)

Signature of the Authorised Person: _____

Section XV: Installation and Acceptance Report Format

Name of the BDA Office/Division: _____

Address: _____

Sl. No.	Item	Installation Date	Serial Number/s	Installation Status (Working / Not Working)
1	All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 16 GB RAM, 512 GB SSD			
2	USB Headset with Noise-Cancelling Microphone			
3	Laser MFP Printer — A4 Black & White (Print / Copy / Scan)			
4	Colour Ink-Tank Printer — A4 Wi-Fi All-in-One with ADF & Fax			

Details of items supplied & installed: as above.

The proper working of all the components has been tested and they are in working condition.

Signature of the BDA Section Head: _____

Signature of Supplier (Rubber stamp / seal): _____

Section XVI: Consignee Locations

Annexure 1: Tentative List of Components to be supplied to BDA

Sl. No.	Consignee / BDA Office	Total IT Equipment
1	Consignee locations within the BDA Head Office and Division Offices, Bengaluru, will be intimated along with the Letter of Intent (LOI) / Work Order.	68
Total		**68**

Total IT Equipment to be supplied: 68 units (as per the item-wise breakup in Section V — Schedule of Requirements). Specific consignee locations within BDA Head Office and Division Offices, Bengaluru, will be communicated by the Purchaser to the Supplier along with the Letter of Intent / Work Order.

Section XVII: Format for Technical Compliance

The Bidder shall fill in the "Make & Model Offered by Bidder" and "Compliance (Yes/No)" columns for each item, sign and stamp every page, and upload the duly filled formats as part of the Technical Bid.

TS-1: All-in-One Desktop PC — 23.8″ (60.5 cm) FHD IPS, AMD Ryzen 5, 512 GB SSD

Sl. No.	Component	Proposed Specifications	Make & Model Offered by Bidder	Compliance (Yes/No)
1	**Brand / Make**	HP or Dell (OEM)		
2	**Form Factor**	All-in-One (AIO) Desktop PC		
3	**Processor**	AMD Ryzen 5-7520U (or higher / equivalent)		
4	**Memory**	16 GB LPDDR5-5500 MHz RAM		
5	**Storage**	512 GB SSD		
6	**Display**	60.5 cm (23.8″) diagonal, Full HD (FHD), IPS, anti-glare		
7	**Graphics**	Integrated Graphics (UMA / shared memory)		
8	**Operating System**	Genuine Microsoft Windows 11 Home Single Language (pre-installed, perpetual licence)		
9	**Productivity Software**	MS Office (pre-installed) — perpetual licence		
10	**Connectivity**	Wi-Fi 6 (2×2) and Bluetooth 5.4 wireless card		
11	**Keyboard & Mouse**	Wireless Keyboard and Mouse Combo, same OEM make as the AIO		
12	**Certifications**	BIS registration as applicable; OEM standard certifications (Energy Star / FCC or equivalent)		
13	**Accessories**	All required cables and AC adapter		
14	**Origin**	Genuine, brand-new, factory-sealed unit from the authorised OEM channel		
15	**Installation**	Supply, installation, configuration and testing at site		
16	**Warranty**	1-Year Comprehensive Onsite Warranty		

TS-2: USB Headset with Noise-Cancelling Microphone

Sl. No.	Component	Proposed Specifications	Make & Model Offered by Bidder	Compliance (Yes/No)
1	**Brand / Make**	Logitech or equivalent OEM		
2	**Type**	USB Computer Headset (wired, over-the-head)		
3	**Microphone**	Noise-cancelling microphone		
4	**Audio**	Digital stereo sound		
5	**Design**	Adjustable headband; on-ear cushions		
6	**Connectivity**	USB (plug-and-play)		
7	**Supported OS**	Compatible with Windows 10 / 11		
8	**Accessories**	OEM connecting cable and inline control (as applicable)		
9	**Origin**	Genuine, brand-new, factory-sealed unit from the authorised OEM channel		
10	**Warranty**	Minimum 1-Year Manufacturer / OEM Warranty		

TS-3: Laser MFP Printer — A4 Black & White (Print / Copy / Scan)

Sl. No.	Component	Proposed Specifications	Make & Model Offered by Bidder	Compliance (Yes/No)
1	**Brand / Make**	HP or Epson (OEM)		
2	**Type**	All-in-One LaserJet Printer (Print / Copy / Scan)		
3	**Technology**	Laser, Monochrome (Black & White)		
4	**Paper Size**	A4		
5	**Print Speed**	Up to 42 / 40 ppm (LTR / A4) or higher		
6	**Duplex**	Automatic duplex (two-sided) printing		
7	**Connectivity**	USB, Ethernet, Wi-Fi and Bluetooth; Apple AirPrint™ and Mopria™ support		
8	**Control Panel**	Touchscreen display panel		
9	**Supported OS**	Compatible with Windows 10 / 11, macOS, iOS and Linux		
10	**Accessories**	Power cable, USB cable, starter toner, OEM drivers / installation media		
11	**Power Supply**	220–240 V AC, 50 Hz		
12	**Certifications**	BIS registration as applicable; Energy Star / CE / FCC or equivalent		
13	**Installation**	Supply, installation, configuration and testing at site		
14	**Warranty**	1-Year Comprehensive Onsite Warranty		

TS-4: Colour Ink-Tank Printer — A4 Wi-Fi All-in-One MFP with ADF, Fax & Duplex

Sl. No.	Component	Proposed Specifications	Make & Model Offered by Bidder	Compliance (Yes/No)
1	**Brand / Make**	HP or Epson (OEM)		
2	**Type**	All-in-One Colour Ink-Tank Multi-function Printer (Print / Copy / Scan / Fax)		
3	**Technology**	Colour Inkjet, Ink Tank (Smart Tank / EcoTank or equivalent)		
4	**Paper Size**	A4		
5	**Document Feeder**	Automatic Document Feeder (ADF)		
6	**Duplex**	Automatic duplex (two-sided) printing		
7	**Print Speed**	Up to 23 ppm (black) and 22 ppm (colour)		
8	**Control Panel**	Touch control panel		
9	**Connectivity**	USB, Wi-Fi, LAN (Ethernet) and Mobile Printing		
10	**Supported OS**	Compatible with Windows 10 / 11, macOS, iOS and Linux		
11	**Accessories**	Power cable, USB cable, starter ink set, OEM drivers / installation media		
12	**Power Supply**	220–240 V AC, 50 Hz		
13	**Certifications**	BIS registration as applicable; Energy Star / CE / FCC or equivalent		
14	**Installation**	Supply, installation, configuration and testing at site		
15	**Warranty**	1-Year Comprehensive Onsite Warranty		

Signature and Seal of the Bidder: _____